



Whitbourne Parish Council Minutes of Extraordinary Meeting 29th July 2026

Attendance:

Present: N Shaw (NS) (Chair); R. James (RJ); S. Knowles (SK); P. Wood (PDW); T. Hunt (TH);

In attendance: K. Phillips (Clerk). No members of the public present.

1. Apologies for absence.

P. Davis (PD); L. Kershaw (LK); J. Ashcroft (JA)

2. To receive declarations of interest.

PDW declared a disclosable pecuniary interest in item 6 as the applicant. No other interests were declared.

3. To approve the minutes of the Parish Council held on 8th July 2026.

Proposed PDW, seconded SK. All in favour. Approved

4. Matters arising from the above minutes.

PDW had spoken with a potential candidate who had agreed to submit an application. The proposed Lengthsman meeting will now take place on 1st August. PDW had been given a new name at Herefordshire Council to follow up concerning grit bins.

5. Public Participation.

There were no members of the public present.

6. Planning Consultation 261938/FH & 261939/L - The Old Rectory, Whitbourne

It was noted that Herefordshire Council had advised that listed building consent was not required and had invited the applicant to withdraw application 261939/L. The Council therefore did not consider or submit a response on application 261939/L.

The Chairman invited PDW to provide a brief overview of the proposed development. PDW referred to the pre-application advice provided by the Conservation Officer and then left the room before the Council commenced its discussion and decision.

The Clerk had previously circulated a detailed analysis of the application against the Whitbourne NDP and the Herefordshire Local Plan Core Strategy. There were no objections to the suggested conditions, namely:

- external materials and finishes
- retention and protection of trees, hedges, walls and screening vegetation
- landscaping and replacement planting
- the minimum extent and permeable construction of the hardstanding
- surface-water drainage
- external lighting
- approved ground levels
- use solely as a private garage and domestic store ancillary to The Old Rectory.

Councillors decided to support planning application 261938/FH, subject to the Parish Council requesting the conditions listed above. Proposed by TH and seconded by RJ. All in favour. Decided.

Meeting closed: 19:44

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Chairman – 29th July 2026